

27th February 2018

Dear Parent/Carer,

As you may be aware, your son/daughter's Year 11 prom has been arranged to take place at the West Bromwich Albion Banqueting Suite in West Bromwich on Friday 13th July 2018. The evening will start at 7 pm and will continue until midnight.

The cost of each ticket for the event will be £27. This includes a £10 non-refundable deposit. The £10 deposit will need to be paid in advance by Friday 23rd March with the remaining £17 paid by Friday 8th June 2018.

In order for your son/daughter to be able to attend the event, they must meet the following criteria (between 26th February and 30th June 2018):

- Attendance of 95% and above
- No more than 5 lates
- No more than 1 behaviour incident recorded on Go4Schools
- No fixed term exclusions or referrals to refocus
- Attendance to at least 3 intervention sessions each week
- Not being placed on a red expectations card

Students will be issued with a 'Prom Passport' on which the above criteria will be monitored. If you have any concerns with your son/daughter meeting these criteria, please contact me to discuss your concerns. My email address is claire.gardner@st-michaels.sandwell.sch.uk.

Students wishing to attend the prom must meet all criteria set out above. If a student fails to meet the above criteria, any money paid will be refunded.

Prom Prize Fund

This year we have a prom prize fund. Any student that meets the following criteria will receive a payment from the prize fund towards the cost of their prom ticket:

- 100% attendance
- No lates to school
- No behaviour incidents
- Attendance at 5 intervention sessions each week

All payments need to be made by ParentPay. Any outstanding payments will need to be cleared before the prom can be paid for.

Headteacher: **Mrs J Gray, MSc, NPQH**

St Michael's Church of England High School • Rowley Learning Campus • Curral Road • Rowley Regis • West Midlands • B65 9AN

Telephone: **0121 561 6881** • Fax: 0121 561 6882 • email: contact.staff@st-michaels.sandwell.sch.uk

As the prom will finish late, could I ask that you complete the contact details on the reply slip so that we can ensure all students are able to return home safely? In addition, please ensure that the deposit is paid via ParentPay and that you have returned the reply slip by Friday 23rd March 2018.

This is always a fantastic event that provides our students with the opportunity to celebrate with other members of their year group and members of staff who have helped support them during their time at St Michael's.

Thank you for your assistance with this and I look forward to seeing your son/daughter at their Year 11 prom.

Yours faithfully,

Miss C Gardner
Head of Year 11

Rosie Lowe
Assistant Head of Year 11

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Year 11 Prom 2018
Please return this slip by 23rd March 2018

Student name: _____ Form _____

My son/daughter will be attending the prom on Friday 13th July 2018 at West Bromwich Albion Banqueting Suite, 7 pm - midnight Yes No

To secure his/her place at the prom, I have paid the £10 deposit via ParentPay (please pay by the Friday 23rd March 2018) Yes No

I will ensure that adequate transport arrangements will be made Yes No

Parent/Guardian contact name: _____ Contact number: _____

Parent/Guardian signature: _____ Mobile number: _____