

8th May 2018



Dear Parent/Carer,

Re: New Intake Day

Your child has been invited to attend St Michael's Church of England High School on **Wednesday 4th July** and **Thursday 5th July 2018** for our new intake visit.

This will give your child the opportunity to meet staff and get used to the school and its systems; this will also be your child's first experience of a full working day at St Michael's. Your child will be involved in a series of themed lessons across the curriculum, focusing on their key skills, and showcasing the learning styles that will be used when attending St Michael's from September.

In order to make a prompt start, we would be grateful if you could ensure your child is at St Michael's Church of England High School no later than 8.40am. We ask that they assemble at the student entrance where staff will meet them. Your child should wear their school PE kit on both days. The school day will finish at 3.00pm and we expect your child to make their own way home. You are welcome to collect them if you wish.

During the lunch period, your child will be supplied with a **FREE** meal of the day with a drink worth £2.03. If you wish your child to purchase other options or breakfast (bacon rolls or toast), please provide them with £2 for each day. Please ensure that your child brings an empty water bottle on each day.

There will also be a Parents' Evening regarding your child's transition from primary to secondary school and details of this will follow in a separate letter.

If you have any questions or require any further information, please do not hesitate to contact the school.

Yours faithfully,

Mrs J Gray
Headteacher

Mrs W Hill
Associate Assistant Headteacher: Behaviour
& Transition Coordinator

Headteacher: **Mrs J Gray, MSc, NPQH**

St Michael's Church of England High School • Rowley Learning Campus • Curral Road • Rowley Regis • West Midlands • B65 9AN
Telephone: **0121 561 6881** • Fax: 0121 561 6882 • email: contact.staff@st-michaels.sandwell.sch.uk