

Governors' Annual Report 2017/18

Governing Board Membership 2017/2018 Governor Full Governing Board Committee Members

Parent (3)	End of office
Ms Elaine Dorsett	3 rd November 2016 – 2 nd November 2020
Ms Melanie Hill	3 rd November 2016 – 2 nd November 2020
Mr Edward Williams	3 rd November 2016 – 2 nd November 2020
Head Teacher (1)	End of office
Jayne Gray	HT (Ex-Officio)
Staff Governor (1)	End of office
David Kelly	17 th November 2016 – 16 th November 2020
Foundation (8)	End of office
Mrs Emma Brown	20 th December 2016 – 19 th December 2020
Mr Rob Lloyd [non-teaching representative]	1 st April 2016 – 31 st March 2020
Mrs Julie Bodin (Vice Chair)	1 st April 2016 – 31 st March 2020
Mr Clive Priest	1 st April 2016 – 31 st March 2020
Rev. Ian Shelton	Ex-Officio
Mr Colin Nicholls (Chair)	15 th October 2013 - 14 th October 2017
Mr Ken Hadley	11 th July 2013 – 10 th July 2021
Mrs Kerry Thornton	3 rd November 2016 – 2 nd November 2020

The Chair of Governors is Mr Colin Nicholls, who can be contacted via the School. The Clerking service to the Governors is now provided by the Local Authority SIPS Education.

Appointment Updates

- Mrs Emma Brown has been appointed as a Foundation Governor during this academic year
- Mr Dave Kelly has been appointed as Staff Governor during this academic year.
- Mr Edward Williams, Mrs Elaine Dorsett and Mrs Melanie Hill were all appointed as Parent Governors during this academic year.
- Mr Rob Lloyd stepped down from his position as Support Staff Governor during this academic year.
- Mr Paul Hall stepped down from his position as LA governor during this academic year.
- Mr David Gill stepped down from his position as Parent Governor during this academic year.
- Mrs Verona Barnes stepped down from her position as Foundation Governor during this academic year.

Governor areas of responsibility

Governors have the following named responsibilities within the School:

- Child Protection/Safeguarding - Chair: Colin Nicholls

The Full Governing Board meets once per term (twice in the Autumn term) and the committees meet once per term. The committees are:

- Full Governing Board
- Finance Committee
- Curriculum Committee
- Facilities Management & Health and Safety Committee
- Personnel Committee
- Pay Committee

Other committees when required are:

- Staffing Committee
- Pupil Discipline & Complaints Committee
- Appeals Committee

The Governing Board is responsible for holding the School to account. They are the key strategic decision makers and vision setters for the School. They have three strategic functions which are:

- Ensuring clarity of vision, ethos, and strategic direction.
- Holding the Head Teacher to account for the educational performance of the school, its pupils and the performance of the staff.
- Overseeing financial performance of the School and making sure its money is well spent.

This year our School development plan has focused on five key areas:

- Outcomes for Learners
- The Quality of Teaching, Learning and Assessment
- Personal Development, Behaviour and Welfare
- The Effectiveness of Leadership and Management
- Partnerships

During every meeting the Governors focus upon aspects of this plan and monitor the progress against rigorous targets. We receive detailed reports from the Head Teacher, the School Improvement Partner and other agencies.

The Governing Board has achieved the Governor Mark Award this year. This is a national award that provides external evaluation of the quality of governance in a school. To achieve the award, the Governing Board not only had to demonstrate that it follows good procedures and fulfils its statutory duties, but also the evidence of impact – the difference the Governing Board makes to the School.

The following are some of the ways in which the Governing Board impact on the strategic management of the school:

- **School Development Plan (SDP)** – Governors work co-operatively with the head teacher and senior management in the writing and monitoring the School Development Plan. The School Development Plan sets aims for the school. The current SDP is based on priorities identified from data, school self-evaluation and Ofsted priorities. The SDP is set out with clear aims, the key tasks which will be completed in order to achieve these aims and the success criteria in order to measure outcomes. The SDP is monitored and review termly, with an evaluation overview being completed and presented to governors within the HT report.
- **Governor visits** – The governors are invited to visit the school as part of their monitoring of the SIP and of specific issues. Guidance in terms of the roles and responsibilities of statutory link governors are provided to relevant governors and regular training is available in order to up skill our team.
- **Data analysis** – Data is made available to governors through termly meetings with verbal and written presentations followed by question and answer sessions with the head teacher and members of the senior management team thus the governors are able to benchmark their data against similar schools, the Local Authority and schools nationally to ensure the schools standards and expectations are high and are able to be closely scrutinised. Particular scrutiny is placed on pupil progress across all ability groups including vulnerable groups and on the effective use of the Pupil Premium.
- **Policies** – Governors review all relevant policies on an annual basis to ensure that all guidance is current and up to date. Specific attention is paid to ensure that the school complies with the Department of Education mandatory policy list and the Local Authority recommended list.
- **Financial management** – Members of the governing board have been trained in School Finance management. The impact of the governors' role in the school ensures that the budget is managed effectively and improvements are effective and continuous. Governor expertise – the governors bring a wide variety of expertise to the school and this helps to ensure the school is moving forward.
- **Governor Meeting Attendance**- Governor attendance has been of a very good level, with any absences having been fully explained and accepted and approved by the governing Board. There are no causes for concern at the level of commitment shown by any member of the governing Board.

- **Review**-The governing Board, the head teacher and all members of staff are constantly striving to improve and develop the school.

Future Plans for 2017-18

In line with the SDP, the focus for the strategic development of the school involves the following areas for development:

Governance Review Update

An independent Governance Review was carried out in by SIPS Education Governor Services which identified that the overall effectiveness of Governance in the School was strong.

Governors regularly visit the School and these visits are key to getting to know the School, its pupils and the staff in depth. Governor visits always have a specific area of focus and this year these have included:

Activities

Governors also attend School events such as:

- Science Fair Exhibition
- Student Voice Celebration
- Spotlight by Fusion Dance Academy
- Scrooge drama production

Training

All members of the Governing Board have undertaken training as part of their commitment to Continuous Professional Development. This year this has included courses on:

- Safeguarding
- PREVENT
- Safer Recruitment training
- Data Questioning Skills

Our Chair of Governors, Mr Colin Nicholls, will be completing the Chair of Governors' Leadership Development Programme, the programme is run by the National College for Teaching and Leadership.

The Governing Board is immensely proud of the pupils and staff of The St Michael's Church of England High School, and will continue to support the Head Teacher, staff and pupils to achieve the very best for every child.